

Record of officer decision

Decision title:	To approve the expenditure of up to £22k for planned maintenance ventilation at St Peters Primary School from school capital maintenance funding
Date of decision:	22 July 2019
Decision maker:	Assistant Director Education Development and Skills
Authority for delegated decision:	The authority for the specified officer to take this decision is set out in the cabinet report approved 17 January 2019 (http://hc-modgov:9070/ieDecisionDetails.aspx?ID=5593)
Ward:	Bromyard West
Consultation:	<p>Cabinet debated and approved a report on the 2019/20 Local Authority Schools Maintenance Programme on 17 January 2019.</p> <p>Consultation has already been done in respect of the overall programme with the Capital Strategy Consultative Group, comprising a number of headteachers and council officers, who agreed the programme as a constructive way forward for the use of the grant.</p> <p>Political groups were consulted on the programme and no objections or comments were received.</p>
Decision made:	<p>Agreement to:</p> <ul style="list-style-type: none"> • To approve the ventilation planned maintenance works at St Peters Primary School, to be undertaken via Balfour Beatty Living Places, at an initial cost of £17,131 plus associated contingency, professional and statutory fees. A total cost up to the value of £22,000 • Fund the works from the existing school capital maintenance budget
Reasons for decision:	<p>St Peters Primary was included in the approved schools planned maintenance programme 2019/20 for ventilation works.</p> <p>The costs for the works will be covered using £22,000 from the schools capital maintenance budget; £3,500 of which has already been approved for expenditure against this item, the remaining £18,500 will be funded from the contingency within the schools capital maintenance budget.</p>

<p>Highlight any associated risks/finance/legal/equality considerations:</p>	<p>The works can be covered within the budget originally allocated for ventilation as part of the planned maintenance programme plus some funding from the contingency within the schools capital maintenance budget.</p> <p>There is a risk that once on site, further work is identified if the condition of the supporting and surrounding infrastructures are found to be poor. A contingency has been allowed to cover unforeseen elements once the works are commenced. Should this contingency be insufficient then a further officer decision will be required.</p>
<p>Details of any alternative options considered and rejected:</p>	<p>Do nothing. This is not recommended as the ventilation in the school is causing health & safety concerns for the users of the affected spaces.</p> <p>Undertake a different set of ventilation works. The works put forward are considered the most appropriate and necessary to ensure the safety of the building and its occupants.</p>
<p>Details of any declarations of interest made:</p>	<p>None</p>

Signed

Date: 22 July 2019